

THE LEAGUE OF FRIENDS OF ALDEBURGH AND DISTRICT

COMMUNITY HOSPITAL

**REPORT AND
UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
31 DECEMBER 2016**

Charity Number 247890

**GMS Francis Clarks Limited
Chartered Certified Accountants
1 London Road
Ipswich IP1 2HA**

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

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**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

CHARITY INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2016

Charity number	247890
Trustees	J Flick (President) A Bone (Chairman) M Bone (Treasurer) M Dawson (Secretary) J Bloomfield N Gray J Jones E Matthias A Parsons L Scotchmer V Wallace (appointed May 2016) T Dudgeon (ceased May 2016) L Galloway (ceased May 2016) V Simper (ceased May 2016)
Independent Examiner	Mr Ian James Nicholl FCCA GMS Francis Clarks Limited 1 London Road Ipswich IP1 2HA
Principal Bankers	Barclays Bank plc 177 High Street Aldeburgh Suffolk IP15 5AW

THE LEAGUE OF FRIENDS OF ALDEBURGH AND DISTRICT COMMUNITY HOSPITAL

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2016

The Trustees have pleasure in presenting their Report and the unaudited financial information of the Charity for the year ended 31 December 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

These are shown in the schedule which prefixes the financial statements.

THE TRUSTEES

The Trustees who served the Charity are shown on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The league of Friends of Aldeburgh and District Community Hospital is a registered charity (247890), formed on 8 March 1966 under its constitution document as amended on 18 March 1996.

The Charity is managed by the Trustees, who are elected annually at the Annual General Meeting.

OBJECTIVES AND ACTIVITIES

The objects of the Charity are: -

- To assist patients and former patients of Aldeburgh Hospital and other individuals in the Community who are sick, convalescent, handicapped, disabled, infirm or in need of financial help, and generally to support the Charitable work of the the Hospital.
- Educate the public in the needs of the patients and former patients of the Hospital and maintain the interest and support of the public.
- Supplement the service provided by the Hospital for the health, welfare and comfort of the patients.
- Provide facilities, buildings and equipment required for the treatment of such patients or the efficient running of the Hospital.
- Recruit and assist in the recruitment of voluntary workers for and in the Hospital.
- Provide a link between the Hospital and the Community it serves.
- Raise funds for the work of the Hospital.

The trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE

During the year under review the Charity has continued to provide support to the Hospital in line with the stated objectives.

The Charity again benefited from a significant legacy and some useful grants from Organisations and individuals. A major thank you to all those who helped the Charity through these donations.

Subscriptions were slightly down on 2015 and we are planning to increase the number of Friends in the coming year. During the year we again held successful functions with the Garden Party and Coffee Morning income levels being comparative with prior years. Collecting Box and Trolley income also held up well. Interest rates remain at an all time low and we have had to continue to lock into fixed rates to obtain a sensible return on the funds. At the same time keeping a necessary sum on non - interest earning accounts to cover day to day requirements and possible Grant Funding requests. Several Financial Institutions will not now even accept deposits from Charities. We continue to make sure, as much as possible, that the funds are covered by the Financial Compensation Scheme.

Continued

THE LEAGUE OF FRIENDS OF ALDEBURGH AND DISTRICT COMMUNITY HOSPITAL

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2016

ACHIEVEMENTS AND PERFORMANCE (continued)

Again we have had few requests for large Hospital grants but despite this we have continued to support the Hospital in many ways

- The Day Centre based at the Hospital continues to provide an excellent level of support to the Community and the Friends remain totally committed to assisting the Day Centre with its activities, both financially and on a voluntary basis. We have again provided Financial assistance to the Day Centre in connection with their refurbishment.
- We continue to assist with the garden and pond expenditure at the Hospital to ensure that the grounds are maintained to a high standard.
- We have continued to make Grants to the Hospital and also provided a grant of £2,500 to the Parish Nursing scheme.

Therefore, although expenditure during 2016 was only £26,935 (£45,970 - 2015) we continue to support the Hospital in a number of ways and I would fully expect to see expenditure increasing again in the years ahead.

FINANCIAL REVIEW

The financial statements have been produced in accordance with current statutory requirements and the Charity's constitution document. The Charity continues to receive the majority of its income from Legacies, Donations, Subscriptions and fund raising.

Total income for the year was £31,217 (£27,179 - 2015) and expenditure for the year amounted to £26,935 (£45,970 - 2015), leaving a surplus of £4,282 (deficit £18,791 - 2015).

RESERVES

The Trustees have set aside designated funds for staff welfare and the Day Care Centre. Any shortfall on these reserves has been met from unrestricted funds. The Charity has unrestricted reserve funds of £507,623 (£503,341 - 2015) carried forward of which £59 (£721 - 2015) is retained for designated purpose.

INVESTMENT POLICY

The Trustees have the power to invest in such assets as they see fit. However, in practice the aim is to maximise the interest earning potential of the funds held by the Charity. Whilst at the same being cognisant of the likely timing of future expenditure and ensuring that, as far as possible, Charity funds are only deposited with recognised institutions and are also covered by the Financial Compensation Scheme.

RISK MANAGEMENT

The Management Committee reviews the risks to which the Charity is subject and will seek to minimise these risks either by transferring the risk away or insuring where a transfer is not possible. Some level of risk has to be accepted.

PLANS FOR FUTURE PERIODS

During the next 12 months the Management Committee of the Charity will meet periodically to discuss plans and formulate policy. The Charity will strive to continue to fulfill its objectives by providing both tangible financial fabric and support to the Hospital.

For 2017 we are assessing major projects for the grounds of the Hospital and also possible assistance towards a new X Ray Machine.

Continued

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2016

RESPONSIBILITIES OF THE TRUSTEES

The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

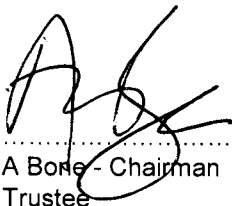
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP FRS102;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- the Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which comply with applicable law, all relevant relevant regulations and the Charity's constitution.
- the Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention or detection of fraud and other irregularities.

The Trustees confirm that they have applied with all the above in preparing the financial statements for the year ended 31 December 2016 and that:

- the Charity is viewed on a going concern basis
- unpaid liabilities are included where a contractual liability exists at the accounting date on a known or estimated basis
- the accounts have been prepared in accordance with accounting standards, Statement of Recommended Practice : Accounting and Reporting by Charities (SORP FRS102 2015) and the Charities Act 2011
- there has been no change in accounting policies (valuation rules and methods of accounting) since last year
- no changes have been made to the accounts for the year

By order of the Trustees

Signed on behalf of the trustees on 27 March 2017


.....
A Bone - Chairman
Trustee

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 31 DECEMBER 2016

Independent Examiner's Report to the Trustees of The League of Friends of Aldeburgh and District Community Hospital

I report on the financial statements of the Trust for the year ended 31 December 2016 as set out on pages 6 to 13.

This report is made solely to the Charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of financial statements. The Charity's Trustees consider that an audit is not required for this year under Section 144(1) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

examine the financial statements under section 145 of the 2011 Act;
to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

a) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

.....
Mr Ian James Nicholl, FCCA
GMS Francis Clarks
1 London Road
IPSWICH IP1 2HA

Date:

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND
EXPENDITURE ACCOUNT)**

FOR THE YEAR ENDED 31 DECEMBER 2016

	Note	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
		£	£	£	£
INCOMING RESOURCES					
Income resources from generated funds:-					
Voluntary Income	2	22,081	150	22,231	17,683
Investment Income from deposits		3,229	-	3,229	4,306
Incoming resources from charitable activities	3	5,300	457	5,757	5,190
TOTAL INCOMING RESOURCES		30,610	607	31,217	27,179
RESOURCES EXPENDED					
Fund Raising Costs	4	902	115	1,017	1,768
Charitable Activities	5	16,471	6,786	23,257	41,940
Governance Costs	6	2,661	-	2,661	2,262
TOTAL RESOURCES EXPENDED		20,034	6,901	26,935	45,970
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR	7	10,576	(6,294)	4,282	(18,791)
Transfers		(5,632)	5,632	-	-
Total funds brought forward:					
As previously stated		502,620	721	503,341	522,132
TOTAL FUNDS CARRIED FORWARD		507,564	59	507,623	503,341

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31 DECEMBER 2016

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2016	Total Funds 2015
		£	£	£	£
NET OUTGOING RESOURCES FOR THE YEAR		10,576	(6,294)	4,282	(18,791)
Prior year adjustment		-	-	-	-
TOTAL RECOGNISED GAINS SINCE LAST ANNUAL REPORT		<u>10,576</u>	<u>(6,294)</u>	<u>4,282</u>	<u>(18,791)</u>

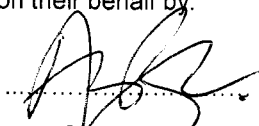
**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

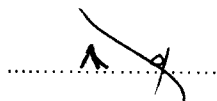
BALANCE SHEET

AS AT 31 DECEMBER 2016

		2016		2015	
	Note	£	£	£	£
FIXED ASSETS					
Tangible Fixed Assets			-		-
CURRENT ASSETS					
Bank and cash	9	509,582		524,068	
		<u>509,582</u>		<u>524,068</u>	
CREDITORS:					
Amounts falling due within one year	10	(1,959)		(20,727)	
NET CURRENT ASSETS			507,623		503,341
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>507,623</u>		<u>503,341</u>
NET ASSETS			<u>507,623</u>		<u>503,341</u>
FUNDS					
Restricted funds	11.1		-		-
Designated funds	11.2		59		721
Unrestricted funds	11.3		507,564		502,620
			<u>507,623</u>		<u>503,341</u>

These financial statements were approved by the members of the committee on 27 March 2017 and are signed on their behalf by:


 Chairman
 A Bone


 Treasurer
 M Bone

The notes on pages 8 to 13 form part of these financial statements

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

1. ACCOUNTING POLICIES

(a) Basis of accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

(b) Restricted funds

Funds restricted by the donor are treated as restricted. All other receipts are unrestricted funds. General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objects of the charity and which have not been designated for other purposes.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is legally entitled to income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost.

No amounts are included in the financial statements for services donated by volunteers.

Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is expended in a future period.

(d) Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to each category. Where costs cannot be directly attributable to particular headings, they have been allocated to activities on a basis consistent with the use of the resources.

Charitable costs include the direct running costs of Hospital capital expenditure, the cost of Hospital staff fund, Patient day centre and Patient facilities and the upkeep of Hospital gardens.

Governance costs are those incurred in connection with the administration of the Charity and compliance with statutory requirements.

Resources expended include attributable VAT, which cannot be recovered.

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

1. ACCOUNTING POLICIES (continued)

(e) Taxation

As a registered charity, the company is potentially exempt from taxation in respect of income and gains, to the extent that such income or gains are applied to exclusively charitable purposes.

(f) Related party transactions

There are no related party transactions occurring during the accounting period under review.

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

2. VOLUNTARY INCOME

	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Donations:				
Legacies	5,500	-	5,500	1,000
Funerals	3,968	-	3,968	3,621
Individuals	1,958	-	1,958	2,865
Organisations	2,046	150	2,196	2,270
Gift aid recovery	3,063	-	3,063	2,053
	<u>16,535</u>	<u>150</u>	<u>16,685</u>	<u>11,809</u>
Subscriptions	5,546	-	5,546	5,874
	<u>22,081</u>	<u>150</u>	<u>22,231</u>	<u>17,683</u>

**3. INCOMING RESOURCES FROM
CHARITABLE ACTIVITIES**

	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Fund raising:				
Sundry fund raising events	-	-	-	-
Fete	1,590	105	1,695	1,037
Coffee morning	998	352	1,350	1,383
Collecting boxes	1,979	-	1,979	2,009
	<u>4,567</u>	<u>457</u>	<u>5,024</u>	<u>4,429</u>
Hospital sales	733	-	733	761
	<u>5,300</u>	<u>457</u>	<u>5,757</u>	<u>5,190</u>

**4. FUND RAISING EXPENSES
BY FUND TYPE**

	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Fund raising expenses	197	54	251	989
Purchases for resale	705	61	766	779
	<u>902</u>	<u>115</u>	<u>1,017</u>	<u>1,768</u>

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

**5. COST OF CHARITABLE ACTIVITIES
BY FUND TYPE**

	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Direct expenditure:				
Hospital and medical equipment	14,406	-	14,406	27,796
Charitable activity:				
Staff refreshments	-	-	-	432
Staff welfare	-	662	662	-
Garden maintenance	1,617	-	1,617	2,605
Patient telephones	448	-	448	419
Day care centre costs	-	6,124	6,124	10,688
	<u>16,471</u>	<u>6,786</u>	<u>23,257</u>	<u>41,940</u>

6. GOVERNANCE/SUPPORT COSTS

	Unrestricted Funds	Designated Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Printing, postage and stationery	878	-	878	522
Software costs	156	-	156	192
Insurance	540	-	540	530
Independent examiners & accountancy fees	894	-	894	870
Sundry expenses	193	-	193	148
	<u>2,661</u>	<u>-</u>	<u>2,661</u>	<u>2,262</u>

7. NET INCOMING RESOURCES FOR YEAR

	Total Funds 2016	Total Funds 2015
	£	£
This is stated after charging:		
Independent Examiner's fees	<u>894</u>	<u>870</u>

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

8. STAFF COSTS & EMOLUMENTS

Staff and Trustees

Friends of the charity volunteer their services on an unpaid basis and thus there are no staff costs.

No remuneration was paid to any trustee during the year (2015: £Nil).

The following out of pocket expenses were paid by Trustees in respect of charitable expenses that were reimbursed to them by the Charity:

	2016	2015
	£	£
J Flick	70	381
A Bone	1,697	813
L Galloway	199	779
M Bone	23	100
A Parsons	184	632
V Simper	20	32
J Jones	297	33
	<u>2,490</u>	<u>2,770</u>

Number of claimants	7	7
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Expenses were reimbursement of charitable expenditure paid by the Trustees on behalf of the Charity.

9. CASH AT BANK AND IN HAND

	2016	2015
	£	£
Bank current account	225,371	76,601
COIF Charities deposit	63,609	63,339
Other bank and building society deposits	220,567	384,073
Cash in hand	35	55
	<u>509,582</u>	<u>524,068</u>

10. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Charitable expenditure etc	1,959	20,727
	<u>1,959</u>	<u>20,727</u>

**THE LEAGUE OF FRIENDS OF ALDEBURGH AND
DISTRICT COMMUNITY HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

11. FUND BALANCES

11.1 Restricted funds

There are no restricted funds.

11.2 Designated funds

	Balance at 1 January 2016 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 December 2016 £
Staff fund	721	-	(662)	-	59
Day Centre fund	-	607	(6,239)	5,632	-
	721	607	(6,901)	5,632	59

The Day Centre and Staff funds: These are designated funds with any shortfall being met from unrestricted general funds.

11.3 Unrestricted income funds

	Balance at 1 January 2016 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 December 2016 £
General funds	502,620	30,610	(20,034)	(5,632)	507,564
	502,620	30,610	(20,034)	(5,632)	507,564

11.4 Analysis of net assets between funds

	Tangible Fixed Assets £	Net current Assets £	Total £
Unrestricted Income Funds:			
Designated funds	-	59	59
General Funds	-	507,564	507,564
	-	507,623	507,623